

**Content of the information obligation
for employees of contractors and clients or representatives or persons representing them
(e.g. members of management board)**

1. The Data Controller is:

Ultinon Motion Poland S.A. with the seat in Pabianice at Partyzancka 66/72 Street, 95-200 Pabianice, Poland, entered into the Register of Entrepreneurs of the National Court Register under the KRS number: 60888, for whom the registry records are kept by the District Court for Łódź- Śródmieście in Łódź, XX Commercial Division of the National Court Register, NIP: 764-000-14-43, of the share capital amounting to PLN 40 614 299.

You can contact us by:

- a. letter: ul. Partyzancka 66/72, 95-200 Pabianice,
- b. e-mail: dane.osobowe@ultinon-motion.com

2. Purpose, basis and duration of personal data processing:

L.p.	Legal basis	Purpose of processing	Duration
1.	Article 6 sec. 1(f) GDPR – legitimate interest	<ul style="list-style-type: none"> 1) activities related to determining the conditions for concluding a contract with a contractor/client; 2) facilitating communication related to the performance of the contract; 3) ensuring the necessary settlements in connection with the concluded contract; 4) ensuring security, including monitoring access to office space; 5) maintaining business relations with contractors/clients; 6) management of transport and warehouse logistics; 7) conducting the approval procedure for agreements and contracts at the level of the Ultinon Motion group; 8) establishing, investigating and defending against claims. 	for the time necessary for the purposes of the legitimate interest pursued by the Data Controller, but for no longer than until you have raised an objection to the processing of your personal data

3. Recipients of personal data may be:

- a. companies of Ultinon Motion group,
- b. entity providing security services,
- c. recipients of goods and entities providing warehousing services to the Data Controller,
- d. audit and legal services providers,
- e. entities providing software and tools used by the Data Controller,
- f. IT and hosting services providers,
- g. e-mail service provider,
- h. postal and courier service providers.

4. The Data Controller obtained the personal data of the contractor who is the employer/principal of the data subject or from publicly available registers (e.g. National Court Register).

5. The Data Controller has obtained the following categories of personal data: identification and contact.

6. The Data Controller will not make decisions that are based solely on automated processing, including profiling, that would cause legal effects for the data subject or would similarly significantly affect their situation.

7. Due to the Controller's use of tools and software, provided, for example, by Microsoft Corporation, and its cooperation with Ultinon Motion Group companies located worldwide, your data may or will be transferred outside the European Economic Area, including, for example, to the United States. If the transfer of your personal data is necessary, then this will be done on the basis of a decision of the European Commission dated 10.07.2023 issued on the basis of a Regulation of the European Parliament and of the Council (EU), finding an adequate level of personal data protection provided under the EU-US data protection framework.

8. You have the following rights in relation to the processing of your personal data to:

- a. access, rectify and request removal of your personal data, as well as the right to restrict the processing of your personal data;
- b. object to the processing of personal data;
- c. lodge a complaint with the supervisory body, which in Poland is the President of the Office for Personal Data Protection, if your data is processed contrary to legal requirements.